

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY,
MEERUT**



Ordinance

Master of Education (M.Ed.)

From Session 2015-17

Department of Education

(Faculty of Education)

Ordinance No. 22(A)

Swami Vivekanand Subharti University, Meerut

FACULTY OF EDUCATION

M.Ed. Teacher Training Course (Four Semester)

Ordinance Relating to M.Ed.

Chapter – 1

1. This ordinance may be called the “Ordinance relating to Master of Education (M.Ed.) course”.
2. It shall come in force from academic session 2015-16 onward.

Chapter – 2

Eligibility for Admission

1. (i) Candidates seeking admission to the M.Ed. programme should have obtained at least 50% marks or any equivalent grade in the following programmes :
 - (a) B.Ed.
 - (b) B.A.B.Ed., B.Sc.B.Ed.
 - (c) B.El.Ed.
 - (d) D.El.Ed. with an undergraduate degree (with 50% marks in each)
- (ii) The reservation and relaxation for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government/State Government, whichever is applicable.

Note: - Subject to moderation in accordance with the guidelines of the NCTE.

Chapter – 3

Teaching Course

1. **Duration** : The Master of Education (M.Ed.) programme shall be of a duration of two academic year including field attachment for a minimum of 4 weeks and research dissertation. Students shall be permitted to complete the programme requirements of the two-year programme within a maximum period of three years from the date of admission to the programme. The summer should be used for field attachment/practicum/other activities.
2. **Academic Calendar** : The academic calendar shall be as follows :-

Semester I & III	-	01 st July to 30 th November
Examination	-	01 st December to 15 th December
Semester II & IV	-	01 st January to 31 st May
Examination	-	01 st June to 15 th June
3. **Working Days**

- (a) There shall be at least two hundred working days each year, exclusive of the period of admission and inclusive of classroom transaction, practicum, field study and conduct of examination.
- (b) The Institution shall work for a maximum of thirty-six hours in a week (five or six days), during which faculty and students concerned with the conduct of the programme shall be available for interaction, dialogue, consultation and mentoring students.
- (c) The minimum attendance of students shall have to be 80% for all theory courses and practicum, and 90% for Field attachment.

4. The Course structure shall be as given below:

Semester-I

Type	Category	Paper Code	Title/Subject Name	Distribution of Marks			Credits
				External	Internal	Total	
Theory	Compulsory	M.Ed.-101	Psychology of Education	70	30	100	4
”	”	M.Ed.-102	Philosophy of Education	70	30	100	4
”	”	M.Ed.-103	Basic Level Education Research	70	30	100	4
			Select any one from the following subjects (M.Ed.-104 to M.Ed.-107)	70	30	100	4
”	Optional	M.Ed.-104	Gender Studies				
”	”	M.Ed.-105	Inclusive Education				
”	”	M.Ed.-106	Distance Education and Open Learning				
”	”	M.Ed.-107	Comparative Education				
Practical	Compulsory	M.Ed.-108	Action Research / Case Study	-	100	100	4
”	”	M.Ed.-109	Assignment & Seminar / Workshop / Symposium in each compulsory subject & Comprehensive Viva Voce	-	100	100	4
		Total		280	320	600	24

Semester-II

Type	Category	Paper Code	Title/Subject Name	Distribution of Marks			Credits
				External	Internal	Total	
Theory	Compulsory	M.Ed.-201	Sociology & History of Education	70	30	100	4
”	”	M.Ed.-202	Basic Level Statistics in Education	70	30	100	4
”	”	M.Ed.-203	Curriculum Studies	70	30	100	4
			Select any one from the following subjects (M.Ed.-204 to M.Ed.-207)	70	30	100	4
”	Elective	M.Ed.-204	Administration, Management & Leadership				
”	”	M.Ed.-205	Anti Terrorism & Peace Education				
”	”	M.Ed.-206	Value Education				
”	”	M.Ed.-207	Population Education				
Practical	Compulsory	M.Ed.-208	Selection of Dissertation Topic, Synopsis Preparation & Presentation	-	50	50	2
”	”	M.Ed.-209	Assignment & Seminar / Workshop / Symposium in each compulsory subject & Comprehensive Viva Voce	-	100	100	4
		Total		280	270	550	22

Semester-III

Type	Category	Paper Code	Title/Subject Name	Distribution of Marks			Credits
				External	Internal	Total	
Theory	Compulsory	M.Ed.-301	Advanced Level Education Research	70	30	100	4
”	”	M.Ed.-302	Teacher Education	70	30	100	4
”	”	M.Ed.-303	Computer Education	70	30	100	4
			Select any one from the following subjects (M.Ed.-304 to M.Ed.-306)	70	30	100	4
”	Elective	M.Ed.-304	Educational Technology				
”	”	M.Ed.-305	Curriculum Pedagogy and Assessment				
”	”	M.Ed.-306	Special Education				
Practical	Compulsory	M.Ed.-307	Internship	-	100	100	4
”	”	M.Ed.-308	Dissertation- Chapter wise Presentation, Preparation of Research Tool & Data Collection	-	100	100	4
”	”	M.Ed.-309	Assignment & Seminar / Workshop / Symposium in each compulsory subject & Comprehensive Viva Voce	-	100	100	4
			Total	280	420	700	28

Semester-IV

Type	Category	Paper Code	Title/Subject Name	Distribution of Marks			Credits
				External	Internal	Total	
Theory	Compulsory	M.Ed.-401	Advanced Level Educational Statistics	70	30	100	4
”	”	M.Ed.-402	Political & Economic Prospective of Education	70	30	100	4
”	”	M.Ed.-403	Education Studies	70	30	100	4
			Select any one from the following subjects (M.Ed.-404 to M.Ed.-406)	70	30	100	4
”	Elective	M.Ed.-404	Guidance and Counselling				
”	”	M.Ed.-405	Educational Measurement & Evaluation				
”	”	M.Ed.-406	Life Skills Education				
Practical	Compulsory	M.Ed.-407	Dissertation (Pre Submission & Post Submission Viva-Voce of Dissertation)	100	50	150	6
”	”	M.Ed.-408	Assignment & Seminar / Workshop / Symposium in each compulsory subject & Comprehensive Viva Voce	-	100	100	4
			Total	380	270	650	26

Chapter – 4 Attendance

1. The students are expected to attend all the classes and should not have less than 80% attendance in theory & practical and 90% for field attachment, wherever held, to become eligible to appear for the university examination. Short fall in attendance can, however be condoned in deserving cases to the extent of 10% by the Principal. If the short fall is more than 10% but not more than 15%, the Principal may recommend deserving cases to the Vice Chancellor for condonation. The order of the Vice Chancellor in this regard shall be final.

Chapter – 5 Examination

1. The examination in each semester shall be conducted in two parts:

A. Internal assessment will be of **30 marks** as under:-

- a. Midterm written test / practical including in-between snap tests if any, shall carry **20 marks** independently in each subject.
- b. A maximum of **10 marks** in each subject shall be awarded for attending classes (theory / practical) as per the SVSU norms.

B. University examination carrying 70 marks.

The marks obtained in the two parts of the examination together shall be aggregated for the purpose of determining the total marks obtained by a student in a particular paper/subject of study

2. The External Practical Examination & Viva-Voce shall be conducted by the Panel of the Examiners consisting of two external examiners & one internal examiner of the department concerned.
3. To appear in University examination it is necessary for every student to obtain 20% marks in each subject in Sessional examination.
4. A special examination may be held in the month of August for the students of the first year of the course to enable them to reappear in those papers in which they had failed or could not appear due to any reason other than shortage of attendance. Students detained due to shortage of attendance may also appear in the special examination provided they make up their attendance by attending extra classes which may be arranged between 15th May to 31st July.

Chapter – 6 Dissertation Work

A. Dissertation

- (a) Candidate shall be required to submit the Dissertation at least two weeks before the commencement of fourth Semester Examination.
- (b) The candidate shall be required to secure at least 50% marks in the Dissertation to pass the Examination.
- (c) The Examiner shall either-
 - (i) Award at least 50% marks, or
 - (ii) Return the Dissertation for revision, or
 - (iii) Reject the Dissertation.
- (d) The candidate whose Dissertation is returned for revision may revise the dissertation and re-submit it within a period of two months. Failure to submit in time shall result in a declaration that the candidate has failed at the relevant M.Ed Examination.
- (e) A Dissertation can be revised only once. If the candidate fails to secure pass marks in the revised Dissertation he shall be declared failed in the M.Ed. Examination.
- (f) The candidate whose Dissertation is rejected, may with the approval of the Faculty of Education write a Dissertation on another topic and submit it within a period of six months. And if he fails to secure pass marks in respect of this Dissertation also, he shall be declared failed at M.Ed Degree Examination.

- (g) A Dissertation shall be examined by a Board of two examiners at least one of them shall necessarily be an external examiner.

B. Viva Voce Examination:

- (a) The Viva Voce Examination shall be conducted by a Board of Examiners.
- (b) The Board shall consist of three members; at least one of them shall be an external member.
- (c) The candidate shall be required to obtain a minimum of 50 marks to pass the Viva Voce Examination.

Chapter – 7
Paper setting & Evaluation

1. The work of setting the end semester examination papers and evaluation of scripts and conduct of the end semester practical examination shall be assigned to the course teachers as well as to outsiders, ordinarily in the ratio of 50:50 for internal and external Evaluation respectively.

Chapter – 8
Result

1. The result shall be prepared at the end of each academic year of the course by aggregating the marks obtained in the theory and practical examinations in all the semesters of the course till date.
2. (a) A candidate shall be declared as passed at the end of an academic year if he/she secures minimum 40% marks in each theory & practical paper separately (including project work and viva-voce) and 40% in aggregate.
- (b) If a student obtained 40% marks in at least 50% of the papers (ignoring fractions) including project report, he/she will be provisionally promoted to the next year with carryover papers and will have to appear & obtain pass marks in carryover papers along with the subsequent regular examinations for the relevant semester.
- (c) If a candidate fails in only one head/subject and having passed in all other head/subject of the given examination of the year than his/her deficiency of maximum five (05) marks may be fulfilled by grace marks after fulfilling the conditions given below:
- (A) If a candidate fails in only one head/subject and having passed in all other heads/subjects of the given examination of a **semester*/year**, then his/her deficiency of marks may be fulfilled by grace marks under the following conditions:-
- (i) Grace mark is not a matter of right of the student but is the discretion of the University.
 - (ii) Provided that the candidate has appeared in the main examination of the concerned course and falls short of pass marks by not more than five (05) marks in theory paper only. Benefit of above mentioned shall not be given to the candidate who had appeared in supplementary/special examination/carry over examination.
 - (iii) Further, benefit of grace marks may be given only to the candidate who will pass the entire concerned examination of the **semester*/year** after awarding the grace marks and not for the purpose of promoting the student to next year with back papers or for improvement of division or percentage.
 - (iv) If in a head/subject of an examination passing in Theory, Practical or sessional exams separately is mandatory, then the benefit of grace marks shall be given only in Theory examination of the University examination.
 - (v) The award of grace marks permissible shall be on the basis of 1 grace mark for every 05 marks secured by an examinee over and above the minimum passing aggregate marks of all subjects of the year.

(B) Awarding of Grace Marks shall be done as given below:-

Aggregate Marks Obtained over & above minimum passing marks	Permissible Grace Marks
1-5	1
6-10	2
11-15	3
16-20	4
21-25	5

(i) Total number of Grace marks given to the student will be marked with astrick (*) at the bottom of the marksheet.

* Grace mark in semester examination will be considered hereinafter.

- (d) A student not covered by clause (a) to (c) above shall have the following options to complete his/her course -
- He/ she may take admission on payment of full annual course fee and repeat the entire year of study. He /She shall be treated as a regular student. Or
 - He /She may pay only University exam fee for the End Semester Examination and appear in the End Semester University exams directly. He /She shall not be allowed to attend classes and the Sessional marks obtained earlier shall be retained. Or
 - He /She may pay half of the annual course fee and attend classes. The sessional marks obtained by him/her earlier shall be retained. There will not be any requirement of minimum attendance for appearing in the University examination.
- (e) A student will not be promoted to the next academic year if the carryover papers are more than 50% at one point of time.
3. In the final result the division in theory and practical shall be declared separately.
4. The final result at the end of the course shall be prepared as below by aggregating the marks obtained in all the semesters:-

	Grade	Division
75% and above in aggregate	“A+ +”	I st
70% and above but below 75% in aggregate	“A+”	I st
65% and above but below 70% in aggregate	“A”	I st
60% and above but below 65% in aggregate	“B”	I st
50% and above but below 60% in aggregate	“C”	2 nd
40% or above but below 50% in aggregate	“D”	3 rd
Below 40% in aggregate	“E”	Fail

5. A student has to secure at least grade “D” for being declared to have passed the final examination.
6. The final grading and division of the students shall be determined as in clause ‘18’ above on the basis of the total marks obtained in the examinations after substituting the marks obtained in carryover papers. The degree awarded to the successful students shall indicate the grading as well as the division along with an extract of clause ‘16 (c)’ and ‘18’ as an explanation.
7. The entire course has to be completed within a maximum of three years from the date of original admission in the course.

Chapter – 9 **Power to Modify**

1. In the event of any emergent situation, if any deviation is considered necessary, the Vice Chancellor is authorized to modify the ordinance. Subject to subsequent ratification by the Executive Council.